

Summer O-LAB Registration Process At-A-Glance



Step 1:

Parent or
student
submits
application in
Family Access
(must be signed by
parent)



Counselor reviews and makes a determination. If approved, the student is enrolled in the summer school entity (982).

(Enrollment prompts payment in Skyward)

Step 2:



Step 3:

Parent pays
fee in Skyward
Family Access
under Fees



O-LAB
manager
notifies
parent/
student of
mandatory
orientation
date and time



Step 5:
Student
attends
MANDATORY
orientation.



O-LAB
manager
enrolls student
in course